

BY-LAWS
THE SOUTHEAST SECTION OF THE OHIO WATER ENVIRONMENT
ASSOCIATION

Section 1: Meetings

- A. The Southeast Section shall hold a minimum of five regular meetings per year. All regular meetings should be held on the second Thursday of the designated months. These regular meetings should be held in February, April, May (annual meeting), August and October. The time and place of each of these meetings shall be established by the Program Committee and reported to the membership as much in advance as possible.
- B. In general, the Program Committee will arrange for a meeting place, program, dinner and agenda.

Section 2: Membership Dues

- A. Dues of the Active Members of the Ohio Conference are rebated annually to the Southeast Section of the Ohio Water Environment Association from the Ohio Association dues.
- B. Dues for Section Only Membership shall be \$5.00 per year and are payable to the Section Treasurer before the August meeting each year.
- C. Section dues for Retired and Honorary Life Section Members as well as ex-officio members shall be waived.

Section 3: Registration Fees

The registration fees for activities of the Southeast Section of the Ohio Water Environment Association shall be set by the Program President and approved by the Treasurer. The cost of meals associated with regular Section meetings are covered by the attendees' registration fees. Anyone making a reservation for an activity, who does not timely cancel, may be billed by the Treasurer for the unrecovered cost of the activity. A penalty as determined by the Program Committee President may be assessed for late registrations to Section activities. The registration fees, covering non-member speakers at Section activities, may be waived.

Section 4: Patron Program

The Southeast Section has established the "Patron Program" in order to solicit donations for support of its activities that are conducted throughout the year. These funds may be used to offset Southeast Section expenses including the cost of stationery, postage, photocopying, news releases, reception snacks/beverages, meeting room rental, and the annual "Spouse/Friends Day" function. The names of contributors shall be printed in all regular Section meeting announcements, based upon participation. Possible levels of participation are specified below:

Principal Patrons - \$150.00 or more;
Patron Partners - \$100.00; and
Associate Patrons - \$50.00 or less.

Section 5: Election of Officers

- A. The Nominating Committee shall present a slate of proposed officers to the membership for voting at the May meeting. Additional nominations will be accepted from the attending active membership at this meeting.
- B. A voice vote may determine the election of officers. If more than one person is nominated for a given office, the winner shall be decided by a simple majority of the attending active membership at the May meeting. The candidates for the office being voted upon shall leave the room and a show of hands for each candidate shall establish the winner.

Section 6: Vacancies

- A. In the event a vacancy occurs on the Executive Committee, the remaining members of the committee should give first consideration to filling the vacancy from the existing committee members using the normal route of advancement. If one of the three Directors is to be selected, consideration should be given to seniority.
- B. A simple majority vote by the remaining members of the Executive Committee will be used to fill a vacancy. In the event of a tie, the President will make the final decision.

Section 7: Rule of Order

Robert's Rules of Order shall govern the procedure of the business meetings of the Southeast Section.

Section 8: Members of Ohio Water Environment Association Committees

Any Southeast Section member who is a member of an Ohio Association Committee will be a member of the corresponding Southeast Section Committee.

Section 9: Committees

All members of the Section committees should be members of the Section, unless otherwise exempted by the President. The Nominating Committee shall consist of the President and two other Active Members elected at the April meeting of the Southeast Section. Appointments to the other Standing and Special (Ad Hoc) Committees may be made as needed by the respective committee President.

Section 10: Section Funds

Two members of the Executive Committee, e.g., the Treasurer and a Vice President, shall be authorized to sign checks or make transfers from the Section's account(s). Either signature shall be individually valid. The Treasurer shall have primary responsibility for check writing and transfers to or from the savings account. The authorized Vice President shall only sign checks when the Treasurer is unable.

Section 11: Removal from Office

A member of the Executive Committee, the Delegate, or other Section representative may be removed from office for the following causes: incompetence, dishonesty, neglect of duty, misfeasance, malfeasance, nonfeasance or resignation. A two-thirds affirmative vote of the Executive Committee shall be required for removal from office.

Section 12: Bonding

The financial officers, i.e., a Vice President and the Treasurer of the Section, may be bonded at the cost of the Section.

Section 13: Amendments

- A. The Executive Committee may amend these By-Laws in any manner consistent with the provisions of the Constitution.
- B. Proposed amendments to the By-Laws shall be submitted in writing to the Secretary of the Southeast Section by any member of the Executive Committee at least 30 days prior to the Executive Committee meeting at which the amendment is proposed to be adopted. The Secretary shall distribute the proposed amendments to the other members of the Executive Committee within 10 days of their being received. An affirmative vote of two-thirds of the membership of the Executive Committee shall be necessary for adoption of amendments to the By-Laws.
- C. When amendments to the By-Laws have been approved by the Executive Committee they shall take effect immediately and the revisions shall be reported to the members at the next meeting of Southeast Section of the Ohio Water Environment Association.

Motion to Amend By-Laws made by Michael Frommer

Seconded By Jim Hays

Passed by affirmative vote of the Executive Committee

Failed

Attested by

William L. McCreary 2/27/07

SEOWEA President

Michael A. Frommer 2/27/07

SEOWEA Secretary